



Swimming/spa Pool

Form Ck 4

**Version
2006/07**

Processing Check Sheet

<p>Building Consent No:</p> <p>Property Address:</p> <p>File Reference:</p>	<p>Definitions:</p> <p><input type="checkbox"/> Denotes box applicable hardcopy version</p> <p><input checked="" type="checkbox"/> Denotes box applicable electronic version</p> <p>Comp Complies with acceptable solutions B Code</p> <p>N/A Construction sequence not part of project</p> <p>Not Appl Construction element not part of sequence</p> <p>Fur Info Further information needed for processing</p> <p>Add Info Additional details required on Fur Info</p>
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Further Information Required for Issuing <input checked="" type="checkbox"/> Protect Form to enter appl				
Further Information Required: (Not electronic till Pathways 06-07)	Date Provided	Comp Code	Add Info	Date Additional Info Provided
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

N/A to project <input type="checkbox"/>	Resource Management Check Sheet <input checked="" type="checkbox"/> Protect Form to enter appl				
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Considerations	Refer Doc	Comp	Not Appl	Fur Info	Further Information
Zone	GIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bulk & location	PRA.3 & 9 / URB.5 / SI.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hazards	GIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Heritage / Iwi	GIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Utilities	GIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site history	Property file, RM file	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RM Officer:

Date:

BC Officer Processing <input checked="" type="checkbox"/> Protect Form to enter appl	
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- Print 2 copies PIM information including:** (one for applicant and one for Council's records)
1. GIS land and owner information **(B&W)**
 2. GIS snow and EQ zone information **(B&W)**
 3. GIS aerial photograph or where not available property outline **(Colour)**
 4. Where available Council's services information to site combined in aerial photo **(Colour)**
 5. Printout of any hazard information (flooding, filled site, high voltage lines, etc)
 6. Any information relevant to project held on Council's file (on-site drainage plans)

Preliminary Considerations <input checked="" type="checkbox"/> Protect Form to enter appl					
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Corrosion Zone	Outer Zone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	< 500m Surf <input type="checkbox"/> < 100m Estuary <input type="checkbox"/>
Considerations	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information
Filled ground	NZBA 72	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Slippage	NZBA 72	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wind erosion	NZBA 72	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Services/easements	GIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
License practitioners	N/A 2009	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Extend spec life	NZBC 116	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Pools Exempt from the Fencing of Swimming Pools Act

Exempt pools include:

- Indoor residential pools.
- Pools with sides higher than 1.2m from surrounding level with removable access.
- Pools of 400mm depth or less.
- On non-residential property and not used for swimming.
- Paddling pools owned by Territorial Authorities.
- Supervised public pools.

Outdoor spa pool policy:

- SDC policy is to require all outdoor spa pools to be fenced where required by the Fencing of Swimming Pools Act. There is no exemption from the fencing requirements where lockable pool covers are provided.

Construction Sequence

Pool Fence	N/A to project	<input type="checkbox"/>			<input checked="" type="checkbox"/> Protect Form to enter appl
Building Element	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information Help Link
Species/treatment of fence framing	3602 27 >	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steel component durability	B2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Size/space of poles	Hardies gu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Size/space of rails	Hardies gu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fence height	Guide p34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vertical rail spacing	Guide p34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Horizontal rail spacing	Guide p34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gap under fence	Guide p34				
Nothing climbable within 1.2m fence	Guide p34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Solution & Basis of Approval					
Gate to Enclosure	N/A to project	<input type="checkbox"/>			<input checked="" type="checkbox"/> Protect Form to enter appl
Building Element	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information Help Link
Gate height	Guide p35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vertical rail spacing	Guide p35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Horizontal rail spacing	Guide p35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gap under gate	Guide p35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opens outwards	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Self closing device	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Latch location	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Solution & Basis of Approval					

Building Forming Part of Enclosure	N/A to project	<input type="checkbox"/>			<input checked="" type="checkbox"/> Protect Form to enter appl
Building Element	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information Help Link
Locking device to doors	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Locking device height	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Window sill height	Guide p36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Solution & Basis of Approval					
Safety Glass					
Building Element	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information Help Link
Glazing pool area safety glass	4223 13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Solution & Basis of Approval					
Other Considerations	N/A to project	<input type="checkbox"/>			<input checked="" type="checkbox"/> Protect Form to enter appl
Building Element	Refer Doc	Comp Code	Not Appl	Fur Info	Further Information Help Link
Pool drainage provisions		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-return valve for hose tap filling		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pools excavated into ground in high water table areas need anchorage design for when empty.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Solution & Basis of Approval					
BC Officer Finalise Processing					
<ol style="list-style-type: none"> 1. Determine all further information requested satisfies provisions of NZ Building Code. 2. Determine construction prompts to be entered: <ul style="list-style-type: none"> - PIM - Inspections required for project - Construction Prompts in general order of construction sequence 3. Sign-off workflows in Pathways. 4. Set-up workflows if application needs referred to other sections of Council before issuing. 5. Secure separately applicants information to be posted out with issued consent and Council's file copy. This could include: <ul style="list-style-type: none"> - Development contributions notices (Section 36) Resource Management certificate (Section 37) 6. Stamp each page of the plans with the red "omission stamp" including cover page of specification. 7. Stamp top copy of plans with "consent no/processing officer/date stamp. 8. Ensure processing time, any additional processing time and any additional charges are entered in the "For Council Use Only" area on the back of application form. 9. Transfer any additional processing charges to the "Consent Fees" section on the cover page of the application. 10. Ensure required inspections specified in the endorsements are reflected in the fees to be 					

- charged in the "Consent Fees" section on the cover page of the application.
11. Ensure levies charges are correct in relation to the value of the building work.
 12. The floor area is entered into the appropriate area of the cover page.
 13. Sign-off application for Building and/or Plumbing and Drainage areas in "For Council Use Only" area.
 14. **Print off and sign/date Processing Check Sheet and attach to Council's file copy.**
 15. **Forward to Signatory for final sign-off.**

BC Officer:

Date: