# Training Programme

Form 206
Version
Template

## Programmed Training for ……

**Note:**

- Programmed training Form 206 to be completed on an annual basis prior to setting of the Building Control Business Units operating estimates for the upcoming financial year.
- The proposed training programme is indicative only and may be varied during the financial year within total estimated training budget.
- Variations in the proposed training programme, which put estimated training cost outside budget are to be referred to the Group Manager for approval.
- Accommodation allowed at $125.00 excl per night / Meals $45.00 excl for breakfast and dinner combined per day
- Where training venues are unknown estimate air travel based on return air fares to Wellington as an average

| Proposed Training | Training Provider | BC Officer | 23511 Meals-Accom | | 23513 Coarse Fees | | 23515 Travel | | Date Compl |
|---|---|---|---|---|---|---|---|---|---|
| | | | Workings | Cost | Date | Cost | Venue | Cost | |
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| **Total Expenditure** | | | | $0.00 | | $0.00 | | $0.00 | excl |

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