

Processing Checklist by Code Clause

Clause	Item	N/A	Complies	Alt solution	Waiver / mod	Comments including endorsements, conditions & requirements
Siting	Drawn to scale					
	Distance to boundary					
	Building within boundary					
	Retaining walls /backfill /drainage					
	Cut to fill					
	Contours					
	Ground soils check					
B1 Structure	Ground condition					
Specific design	Footings					
	Walls					
	Bracing					
	Beams					
	Lintels					
	Roof structure					
	Fill >600mm					
	Effluent					
	Retaining walls					
	Foundation size & depth					
	Pile spacing					
	Anchor piles					
	Brace piles					
	Ordinary piles					
	Subfloor bracing, fixing, calculations					
	Bearer size					
	Joist size					
	Joist blocking					
	Clad base lining					
	Concrete floor					
	Foundations/walls					
	Hard fill specs					
	Fill depth >600mm (PS)					
	Slab reinforcing					
	Slab thickness					
	Slab thickenings					
	Shrinkage control					
Plate hold down						
Suspended concrete floor						
Stud height, size, spacing						
Lintel sizes & fixing						
Light or heavy roof type						
Wall bracing calculations						

	Truss specification					
	Rafter size, centres, ridge fixing					
	Rafter / truss tie down					
	Top plate tie down to studs					
	Purlin size, spacing, fixings					
	Ceiling diaphragm / dragon tie					
	Roof bracing calculations					
	Beam sizes					
	Posts					
	Post to beam fixing					
	Post base fixing					
B2 Durability	Elevation					
	Fixings					
	External brace sheets					
	External brace sheets ply painted					
	Hidden services 50 years					
	Coastal					
	Timber treatment walls, roof, decks, parapets					
	Timber treatment internal wet areas					
C1 Outbreak of fire	Brick cavity width					
	Free standing fire place					
	Manufacturers instructions					
	Insert fireplace /zero clearance in timber framed chimneys					
	ORC air plan rules					
	Gas or solid fuel					
C2 Means of escape	Smoke alarms					
	Single escape					
	Exits					
	Travel distance					
C3 Spread of fire	External fire separation					
	Internal fire separation					
	Fire protection systems					

	Smoke control					
C4 Structural stability during fire						
D1 Access routes	Stairs rise/ going					
	handrails					
	Landings					
	Sub floor					
	Disabled access					
	Slip resistant surfaces					
	Lift required					
D2 Mechanical installations for access	Producer statement needed					
E1 Surface water	Stormwater disposal					
	U S connection					
	Floor height above finished ground					
	Hard surface area					
	Drainage system					
E2 External moisture	Matrix E2/AS1					
	E2/AS1 or alternative					
	Cavities required					
	Specific design or alt solution					
	Exterior cladding					
	Manufacturers flashing details					
	Roof pitch					
	Joinery flashings, head, sill, jamb details					
	Solid barriers behind weatherboards					
	Sheathing under deck connection details					
	Blockwork waterproofing system					
	Drainage / filters behind walls to cesspits					
	Building wrap – roof					
	Building wrap + flexitape – walls					
	Cavity					

	Roof wall junctions					
	Wall parapet junctions					
	Underfloor DPC type					
	Deck wall step down detail					
	Deck membrane system					
	Flashings to floor to full height joinery					
	Treatment window reveals H3.1					
E3 Internal moisture	Service rooms sealed					
	Wet area shower specs					
	Floor treatment					
	Shower over bath details					
F1 Hazardous agents on site	Hazards on site noted on PIM					
F2 Hazardous building materials	Glazing					
	Wet area					
	Stairwell					
F3 Hazardous subs & processes	Trade waste					
	HSNO					
F4 safety from falling	Deck barriers					
	Stair & internal landings					
	Swimming pool fencing					
	Unprotected banks					
	Restrictors					
F5 Construction & demolition hazards						
F6 Lighting for emergency	Compliance schedule?					
F7 Warning	Compliance					

systems	Schedule?					
F8 Signs						
G1 Personal hygiene	Location of sanitary fixture					
	Accessible facilities					
	Basin for WC					
	Number and type of facilities					
G2 Laundering	Location & provision of facilities					
	Accessible facilities					
G3 food preparation	Appliances & facilities					
	Doors to WC area					
	Commercial food prep					
	Accessible facilities					
G4 ventilation	Natural ventilation					
	Mechanical ventilation					
	Range hoods					
	Sub floor					
	Gas/fuel appliances					
G5 interior environment	Heating					
	Space					
	accessibility					
G6 Airborne & impact sound	STC rating – walls					
	STC rating – floor/ceiling					
	LLC					
G7 Natural light	Windows in external walls % glass					
	Outside environment awareness					
G8 Artificial light	Luminance					
	Access routes					
	Common spaces					
	exits					
G9 Electricity	Certificate needed?					
G10 Piped						

services						
G11 Gas as an energy source	Certificate needed?					
G12 Water	Supply system					
	Storage vol					
	Backflow prevention					
	US connection /meter installed					
	Hot water					
	Tempering valve					
	Cold water					
	Non-potable water					
G13 Foul water	Outfall					
	AS/NZS 3500					
	AS G13					
	Pipe size					
	Vents					
	Gully trap / ORG					
	Drains under bdg – inspection					
	General layout					
	US drains under bdg					
	Existing drains					
	US connection wastewater					
G14 Industrial liquid waste	Industrial liquid waste					
	Loading					
	Groundwater clearance					
	Building clearance					
	Boundary clearance					
	Waterway clearance					
	<4000 eng design					
	NZS 4610:1982					
	AS/NZS1547:2000					
	TP-58					
	DCC low perm soil					
	Site assessment					
G15 Solid waste	Storage					
	Access					
	Design					
H1 Energy efficiency	Ceiling insulation					
	Wall insulation					
	Underfloor					

	insulation					
	R value building					
	R value plumbing					
Waivers & modifications approved by District Inspector					Date	Signed
Plans & specifications stamped & signed						
Producer Statements checked & approved						
Inspections required identified						
Verifications for CCC noted						
Consent approved on pathways						
Application form approved						
Consent documents sorted ready for issue						