

FINAL INSPECTION SHEET - RESIDENTIAL

BUILDING EXTERIOR (Prompt List) CHECK PLANS

Roofing and fixings (warranty/producer statement)	
Flashings - Ridge	
Hip Flashings	
Valley Flashings	
Gable Flashings	
Flue Flashings	
Penetration Flashings	
Flashings where different materials abut	
Door / Window Flashings	
Ground Clearance Claddings	
Subfloor Ventilation	
Landscaping and Ground Levels	
Site Works	

Decks Structure	
Balustrade – Design & Height	
Steps/Stair – Design	
Steps/Stair – Handrail	
Landings	
Effluent Drainage	
Gully Traps	
Terminal Vent	
Air Admittance Values	
Stormwater Downpipes / Connection	
Septic Tank – Package Treatment	

BUILDING INTERIOR (Prompt List)

Kitchen

Floor and Walls (Impervious and easily cleaned)	
Washing Facilities	
Food Preparation Facilities	
Ventilation	
Energy Supply – Cooking / Refrigerator Appliances	

Bathroom

Floor and Walls (Impervious and easily cleaned)	
Appropriate Privacy Provided	
Facilities – Connection	
Trap Seals and AA Valves	
Safety Glass	
Ventilation – Natural / Mechanical	

Hot Water

Hot Water Cylinder Flues	
Hot Water Cylinder Restraints	
Water Temperature	
Tempering Valve	
Supply Tank Restraints	

Laundry

Laundry Floor & Walls (Impervious & easily cleaned)	
Adequate Space	
Adequate Facilities (Fixtures or Appliances)	
Ventilation – Natural / Mechanical	

Interior Environment

Insulation	
Heating Appliances	
Wall Linings	
Ventilation	
Stair Design	

Barriers	
Lighting	
Window – Labels (Wind Zone)	
Safety Glass	
Smoke Alarms	

Certificates

Producer Statements	

Energy Works Certificate – Electricity	
Energy Works Certificate - Gas	

Instruction Issued	Verbal	Written

Was verbal instruction issued? Yes / No

Is written instruction required? Yes / No

Conforms to Approved Plans? Yes / No

If No, has amendment been Approved? Yes / No

Has Notice to Fix been issued? Yes / No

Is reinspection required? Yes / No

Approved for Code Compliance Certificate Issue? Yes / No

Officer: _____

Signed: _____

Date: ____ / ____ / ____