



# Clutha District Council

## Building Consent Application Checklist Farm Buildings

### Application details required before a building consent can be processed by Council staff

- Two (2) full copies of all building plans, specifications and site plans are required.
- Building consent application fully completed and signed.
- Building Code clauses and means of compliance identified.
- Site plan showing location of proposed building / extension.
- Dimensioned floor plans and elevations showing existing and proposed building works.
- Cross sections and construction details.
- Full specification covering all the trades involved in the proposed building work.
- Roof truss layout from a registered manufacturer or rafter layout stipulating sizes, spans and load points.
- Details of wall and roof cladding flashings.
- Drainage plan.
- Hot water system details (if applicable).
- Producer statements for any work, outside the scope of NZS 3604 or for any building over 108 m<sup>2</sup>.
- Where an access onto a road is to be formed or altered, an application for a vehicle crossing is required.

NB: If the plans or specifications are not complete or drafted to a satisfactory standard, there may be delays in issuing the Building Consent.

#### For Office Use

Owner's Name: ..... VNZ No: .....

Receiving Officer: ..... Date: .....

Action Taken:       Returned                       Accepted for processing