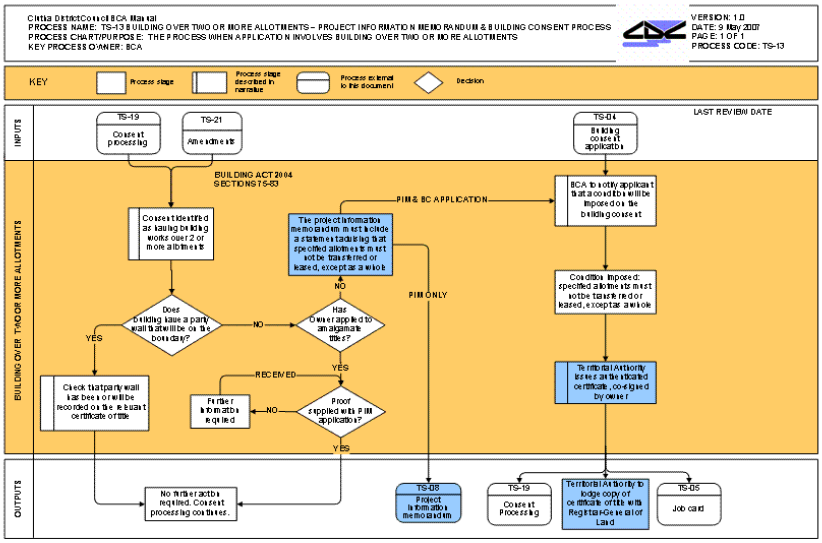
Clutha District Council BCA Manual
PROCESS NAME: TS-13 BUILDING OVER TWO OR MORE ALLOTMENTS – PROJECT INFORMATION MEMORANDUM & BUILDING CONSENT PROCESS
PROCESS CHART/PURPOSE: THE PROCESS WHEN APPLICATION INVOLVES BUILDING OVER TWO OR MORE ALLOTMENTS
KEY PROCESS OWNER: BCA
VERSION: 1.0
DATE: 9 May 2007
PAGE: 1 OF 1
PROCESS CODE: TS-13
KEY
Process stage
Process stage described in narrative
Process external to the document
Decision
INPUTS
BUILDING OVER TWO OR MORE ALLOTMENTS
OUTPUTS
LAST REVIEW DATE
TS-19
Consent processing
TS-21
Amendments
TS-04
Building consent application
BUILDING ACT 2004
SECTIONS 75-83
Consent identified as having building works over 2 or more allotments
Does building have a party wall that will be on the boundary?
YES
NO
Check that party wall has been or will be recorded on the relevant certificate of title
Has Owner applied to amalgamate titles?
NO
YES
The project information memorandum must include a statement detailing that specified allotments must not be transferred or leased, except as a whole
PIM & BC APPLICATION
PIM ONLY
RECEIVED
Proof supplied with PIM application?
NO
YES
Further information required
BCA to notify applicant that a condition will be imposed on the building consent
Condition imposed: specified allotments must not be transferred or leased, except as a whole
Territorial Authority issues an the amalgamated certificate, co-signed by owner
No further action required. Consent processing continues.
TS-08
Project information memorandum
TS-19
Consent Processing
Territorial Authority to lodge copy of certificate of title with Registrar-General of Land
TS-05
Job card