

## Clutha District Council BCA Organisational Chart

### Internal relationships

Council Corporate Services Function	Answer telephones and direct all Regulatory enquiries to BCA Collect and open all BCA mail, and direct promptly to BCA Provide deposit point at Service Centres for BCA Provide office facilities at Service Centres if needed by inspection staff Provide receiving service for BCA fees and levies Provide computer hardware, software and support Provide computer backup services through shared service arrangements with ICC
Council District Assets Function	Provide advice regarding utility services Provide expert staff to BCA for specific functions (discretion of Assets Manager)
Council Regulatory and Environment Function	Perform all TA building functions Provide PIM to BCA Provide advice and comment on BCA applications for environmental health Provide advice and comment on BCA applications for hazardous substances
Communications Coordinator	Provide assistance with communications from Council/BCA
Policy Analyst	Requires performance reports quarterly for LTCCP and Annual Plan

### External relationships

Otago Regional Council	BCA to consider ORC Regional Plans when processing applications Provides hazard information to Council
New Zealand Historic Places Trust	Detailed in TS-18
NZ Fire Service Design Review Unit	Detailed in TS-11
Land Registry	Detailed in TS-12 & TS-13
Contractors	Provide services as required by BCA, in accordance with written confirmation of engagement
Southern Building Control Group	Provide forum for ongoing improvement of all Council building functions
Department of Building & Housing	Advised of waivers and modifications by BCA (TS-23) Issue waivers and modifications as for accessible facilities (TS-16) Provide advice to BCA's regarding warnings and bans (TS-43) Provide Determinations on unresolved issues (TS-37)