



Purpose

This document is to be used when the building official processes the producer statement application. Refer to BLD-8.2-PROC. Please tick the required checkboxes.

SECTION 1:					
Address of project:					
Project description:					
Checked by:			Date:		ID #:
Reviewed by:			Date:		
Type:	Design	Category:	Structural	Architectural	Geotechnical
	Design review		Civil	Plumbing	Drainage
	Construction		Fire	Weathertightness	Air-
	Construction review		Hydraulic	conditioning	
	Construction - no building consent		Glazing	Mechanical	Plaster
	(strike out if not applicable)		Heating	Masonry	
			Backflow		
Author's name:					
Check author registration details current:					
Acceptable solution <input type="checkbox"/>			Alternative solution <input type="checkbox"/>		

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	Name	Title		Date
Author	Peter King	Senior Specialist – Building Regulatory Services		
Approved by				
Issued by				
Version	Draft 1	Date issued	Expiry date	



SECTION 2:								
Address of project:								
Do engineering calculations reference the plans and specifications?	Yes <input type="checkbox"/> No <input type="checkbox"/>		Have the plans been signed and dated by the Producer Statement Author?				Yes <input type="checkbox"/> No <input type="checkbox"/>	
Has supporting information been provided? <ul style="list-style-type: none"> • Calculations • Specifications • Geotech reports • Fire reports • Inspection & Maintenance procedures • Quality assurance report 	Is the standard of building consent documentation acceptable? Clarity of plans and information.							
Specific reference to the Building Code: What clauses of the building code are specifically referenced? (Circle or cross through applicable clauses)	B1 E1 F6 G6 G14	B2 E2 F7 G7 G15	C1 E3 F8 G8 H1	C2 F1 G1 G9	C3 F2 G2 G10	C4 F3 G3 G11	D1 F4 G4 G12	D2 F5 G5 G13
What clauses of the Building Code are specifically excluded or not referenced? (Circle or cross through applicable clauses)	B1 E1 F6 G6 G14	B2 E2 F7 G7 G15	C1 E3 F8 G8 H1	C2 F1 G1 G9	C3 F2 G2 G10	C4 F3 G3 G11	D1 F4 G4 G12	D2 F5 G5 G13
Justification to support claim:								
Standards referenced:				First principles:				
Technical publications:				Manufacturer's literature:				
Other:								
Are there any conditions on the producer statement?						Yes <input type="checkbox"/> No <input type="checkbox"/>		
Conditions must only apply to design and are dependent on site verification by specialists:								
Site Assumptions:								
Determine conditions of consent, such as construction reviews and seek agreement where specialist inspections are required during construction								



Inspection requirements:			
B Grade Masonry		Ground conditions	
Driven piles		Other	
Has the author signed and dated the producer statement?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Is the producer statement an original copy?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the correct form been used?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have all sections of the form been fully completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Evaluate the expert's opinion:		Can the application be assessed in-house? (if no, complete section 3)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has compliance been demonstrated?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Has durability provisions been met?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are there any testing or inspection procedures that need to be included in the compliance schedule?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Are there any special maintenance requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the author declared there is no conflict of interest?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Update the register to include details of this application:	

SECTION 3: PEER REVIEW (IF REQUIRED)			
Prepare brief for peer reviewer(s)		Engage peer reviewer	
Receive peer review report		Has the peer reviewer confirmed compliance with the Building Code?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the peer reviewer confirmed durability?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Has the peer reviewer noted any non-compliance with the Building Code?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the peer reviewer compared the intended life with the intended solution?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Accept (A) or reject (R) report?	A <input type="checkbox"/> R <input type="checkbox"/>
Has the producer statement been issued by the Peer Reviewer?	Yes <input type="checkbox"/> No <input type="checkbox"/>		

SECTION 4:
Comments:
Limitations:



Conditions of consent agreed to:

Sign-off:

Date: