



## Module seven agenda – Elected members effectiveness

Time	Duration	Topic
09:30 - 09:45 01:30 - 01:45	15 min	Welcome, introductions and workshop overview
09:45 - 10:05 01:45 - 02:05	20 min	<b>Session One:</b> Background discussion on the local government environment and its purpose.
10:05 - 10:35 02:05 - 02:35	30 min	<b>Session Two:</b> Discussion on the skills and attributes that make for an effective elected member. Developing relationships with colleagues, staff, members of the public and media.
10:35 - 10:50 02:35 - 02:50	15 min	<b>Morning tea</b> <b>Afternoon tea</b>
10:50 - 11:40 02:50 - 03:40	50 min	<b>Session Three:</b> Tools and tactics that will contribute to ensuring a successful term including communications strategies and discussion.
11:40 - 11:50 03:40 - 03:50	10 min	<b>Break</b>
11:50 - 12:45 03:50 - 04:45	55 min	<b>Session Four:</b> Discussion on how to measure the effectiveness of the organisation and your own performance. Case Studies.
12:45 - 1:00 4:45 - 5:00	15 min	Summary, evaluation and wrap-up