

# NZ Community Boards' Executive Committee

---

NC20-07

10 March 2009

Wednesday 18 March 2009  
Committee Room 3, L1, Christchurch City Council, 163-173 Tuam Street, Christchurch

## DRAFT AGENDA

Time	Item	Agenda item	Page #	Presenter
13h00	1	Welcome and introduction	2	Yvonne Palmer
	2	Apologies and declaration of conflict of interest	3	Yvonne Palmer
13h20	3a	Confirmation of Minutes	4	Yvonne Palmer
13h30	4a	Kathy Wiltshire, Chorus	6	
14h00	3b	Matters arising:	5	Yvonne Palmer
		i. 2009 conference update ii. Z3 Representative position		
14h30	5a	Key Issues Report	7	Conference call?
13h00	8a	Forward planning: Goals for 2009/10	18	Yvonne Palmer/ All
14h00	8b	Draft MOU between CBEC and 2011 conference host	18	Yvonne Palmer
14h30	8c	Resource Management Amendment Bill update	18	Yvonne Palmer/ All
14h45	8d	Building Better Government Engagement	18	
15h00	8e	Mileage Reimbursements	18	Yvonne Palmer
15h30	8f	CBEC - where to from here?	18	
16h00	6	Chairperson's report and information sharing	9	Yvonne Palmer
16h15	7	Zone Reports	12	All
16h45	9	Correspondence	19	Yvonne Palmer/ (Dianne McPhail)
16h50	10	Other business	20	All
17h00	11	Next meeting and Close	20	Yvonne Palmer

## Programme Outline

1.	Welcome and Introduction
2.	Apologies and Declarations
	a. Apologies - Mike Reid, Adrienne Staples, Eugene Bowen
	b. Declarations of Conflict of Interest
3.	Confirmation of Minutes
	a. Confirmation of minutes of the meeting held on 17 November 2008
	b. Matters arising -
	i. 2009 conference update
	ii. Z3 Representative position
4.	Guest speakers
	a. Kathy Wiltshire, Chorus
5.	
	a. <i>Local Government New Zealand Key Issues</i> report
	b. Update from National Council Portfolio Holder (tbc)
6.	Chairperson's update and information sharing - <i>attached</i>
7.	Zone Representatives' reports
	a. Zone 1 report - to be tabled
	b. Zone 2 report - to be tabled
	c. Zone 3 report - no report
	d. Zone 4 report - to be tabled
	e. Zone 6 report - <i>attached</i>
8.	General business
	a. Forward planning: Goals for 2009/10
	b. Draft MOU between CBEC and 2011 CB Conference host council
	c. Resource Management (Simplifying and Streamlining) Amendment Bill - update
	d. Building Better Government Engagement
	e. Mileage Reimbursements
	f. CBEC - Where to from here?
9.	Correspondence
	a. Summary to be tabled
10.	Other business
11.	Next meeting
	a. Confirmation of date
	b. Agenda items
	c. Report deadline
	d. Speakers

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 2. Apologies

Apologies have been received from:

Eugene Bowen  
Mike Reid  
Adrienne Staples

### **Recommendation**

That the Executive Committee ACCEPT the apologies received.

### **Declaration of Conflict of Interest**

Members are requested to declare any conflict of interest for this meeting.

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## **3a. Minutes**

The Minutes of the Community Boards' Executive Committee meeting held on 17 November 2008 are attached for members' consideration and confirmation.

## **Recommendation**

That the Executive Committee CONFIRM the minutes of the Community Boards' Executive Committee meeting held on 17 November 2008.

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 3b. Matters arising

The following matters arising from the Minutes of the Community Boards' Executive Committee meeting require discussion and have been included as separate items on the agenda -

- i. 2009 conference update
- ii. Z3 Representative position

Members have the opportunity to raise any other matters arising not covered elsewhere in the Agenda.

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 4. Guest speaker

### a. **Kathy Wiltshire**, Chorus

Chorus operates the physical network that your telecommunications provider probably uses to deliver phone and Internet services to you.

Chorus is a part of Telecom New Zealand, but has been established as a completely separate business. Its business is to build and maintain Telecom's copper and fibre network, and - crucially - to make that network available for other telecommunications providers to use. Chorus is currently investing heavily to develop and improve its network.

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 5.a *Local Government New Zealand* Key Issues report

Attached is the Key Issues report from *Local Government New Zealand* for January-March 2009.

### **Recommendation**

That the Executive Committee RECEIVE the *Local Government New Zealand* report.

5.b The National Council Portfolio Holder will not be attending the meeting. Any updates of note will be advised separately.



# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 6. Chairperson's update

Attached is the Chairperson's update for the period January-March 2009.

### Recommendation

That the Executive Committee RECEIVE the report from the Chair.

### Information sharing

Verbal report on outcomes of meetings with:

- a. Dr Judy McGregor on the HRC national project - equality & fairness at work (18 Nov 2008)
- b. the Minister of Local Government, Hon Rodney Hide (23 Feb 2009)
- c. Rod Smith, ACC (23 Feb 2009)

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## Report to Zones - January-March 2009

### **1. *Community Board Best Practice Awards***

31 entries were received for the Best Practice Awards for the NZ Community Board Conference, with a large number of entries in the 'Significant' category.

The Judging Panel under the leadership of Peter Dow, along with Mike Reid *Local Government New Zealand*, Cr Carole Evans from ECAN, and Mrs Stephanie Humphries, Consultant met on 13 February to judge all the entries for the MWH. Winners will be announced at the Celebratory Dinner on 19 March.

Andrew Caseley, CEO of MWH, will present the MWH Best Practice awards, along with Inspector Carey Griffiths from NZ Police (the 'Safety' award) and Dennis McKinlay from UNICEF ('Working with Youth' award). While there were no winners in the 'Harmonious Relations' category, the Human Rights Commission will have the opportunity to highlight good practice examples.

### **2. *2009 Community Board Conference***

The Conference Organising Committee is delighted with the number of registrations exceeding 240 that have been received along with 41 partners; registrations are still being processed and there has been strong interest from Australia. There are community boards which have not yet registered; other members have work commitments; and it is disappointing that some board members have no funding in a training budget to be able to attend. The Conference is about providing training to assist board members to be an effective board member and the way that they can assist the community in their role.

Excellent support has been provided by the lead agencies for the offsite practical training.

### **3. *Prime Minister's Attendance***

The Prime Minister, John Key, is attending the Celebratory dinner on Thursday 19 March and will present certificates to those elected community board members who have been elected to their community boards for 20 years, and to staff who have provided management and administration to community boards since 1989.

### **4. *Minister of Local Government Keynote Address***

The Minister of Local Government, Rodney Hide, has accepted the invitation to address the Community Board Conference on Friday 20 March. His keynote address is titled "What are the Challenges for Local Government in the next 20 years".

### **5. *NZ Community Boards 2011 Conference***

Mayor Bob Parker will hand over the Hosting of the 2011 Community Board Conference to the Mayor of a North Island council on Saturday 21 March during the closing proceedings of the Conference.

**6. *Community Board Members By -Elections***

The Community Board Executive will be discussing with National Council concerns about the large number of by-elections held or about to be held since the 2007 elections. These are creating a huge cost on councils and some of the resignations occurred within three months of being elected. Some councils have had multiple by-elections; perhaps a discussion needs to take place with DIA as to whether the Act may need some changes so that councils are not faced with a by-election within a set period following a local body election.

**7. *LTCCP***

There are many different ways in which Community Boards are engaged in the process for the draft LTCCP. Consultation with the community is very important, along with engaging with the community in making submissions on the projects listed or not listed in the draft plan. Every effort needs to be made to find the best places to engage with communities rather than just holding public meetings.

**8. *ACC Levies***

Many board members have been communicating with the Chair about the ACC accounts that they have been receiving recently. As all elected members are being classified as Business Management Services the amount of the levy is not equating with the remuneration.

Also no response has been received from ACC in regards to the levy calculation for personal time where many elected members are paying more than once.

**9. *Local Government Web Page***

*Local Government NZ* goes to a great deal of time and expense to have a web page for all elected members and I am disappointed to hear that very few board members know how to access the web page or obtain information from it.

This web page is another tool for communicating with all community board members and we want to increase the value of providing information to you through the web page. So many board members say that they don't get any communication we are providing it to keep elected members informed of decisions and information. We need to use it as we don't want to lose it. Many members of the community are using it to get information about what Local Government is up to.

**Yvonne Palmer**  
Chair  
NZ Community Boards' Executive Committee

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 7. Zone Representative reports

Attached are the Zone Representative reports received for the period January-March 2009.

### **Recommendation**

That the Executive Committee RECEIVE the Zone Representatives' reports.

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

7a. Zone 1 report

*to be tabled*

Mike Cohen  
Zone 1 Representative

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

7b. Zone 2 report

*to be tabled*

Chris Stark  
Zone 2 Representative

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

7c. Zone 3 report

*No report*

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

7d. Zone 4 report

*to be tabled*

Louella Jensen  
Zone 4 Representative

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 7e. Zone 6 report

### 1. *Zone 6 Meetings 2009*

No Zone 6 Community Board meeting held this period.

### 2. *Local Government New Zealand Zone 6 Meeting*

The latest meeting was held in Alexandra on the 27 February 2009, which I attended.

A proposal from Zone 5 to have joint meetings was rejected by majority vote. It is apparent to some that the performance and output from these meetings needs to be enhanced to justify the existence of this local government structure.

### 3. *General*

Producing the draft LTCCP for public consultation is currently the most significant activity. I will be communicating with all Boards in the Zone to encourage active involvement to get public comment on the draft plans.

There is obviously much pressure on all elected members to identify areas of discretionary spending that can be avoided without significant impact on levels of service and levels of performance. This may affect training budgets and attendance at future conferences.

Most of the proposed changes to the RMA are considered positive. I am a member of a working party that is drafting a submission on the proposed changes for the Queenstown-Lakes District Council.

Lyal Cocks  
Zone 6 Representative

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 8. General business

The following issues are to be discussed as part of the Executive Committee Agenda -

a. Forward planning: Goals for 2009/10

One hour will be devoted to setting goals for the Executive Committee for 2009

b. Draft MOU between CBEC and host of 2011 CB Conference

The Mayor of Christchurch City will hand over the hosting of the 2011 community board conference to the Mayor of Rotorua District. Once the handover has been made planning will begin for the conference. As a beginning a Memorandum of Understanding must be agreed so that both Rotorua DC and the CBEC are clear about their responsibilities. A copy of the MOU with Christchurch City Council is attached for reference, as a basis for drawing up a draft MOU for discussion.

c. Resource Management (Simplifying and Streamlining) Amendment Bill

Update

d. Building Better Government Engagement (BBGE)

The BBGE reference group is advising the Office for the Community and Voluntary Sector on ways government can improve community engagement. In December 2008 the BBGE reference group released a discussion document titled "It's more than talk" for public consultation. The document suggests ways the public service can build knowledge, skills and values about effective community engagement. The document is attached.

At the time of printing *Local Government New Zealand* was considering commenting on the document. The Executive Committee must decide if it wishes to endorse *LGNZ's* submission, or whether it would like to make a submission in its own right. If *LGNZ* should decide not to comment on the document, the Executive Committee should decide whether or not it wishes to comment. The closing date for submissions is 31 March 2009.

e. Mileage Reimbursements

It is hoped that a document produced by the Remuneration Authority in January, and subsequent correspondence from *Local Government New Zealand* will have been received and distributed prior to the meeting. These will form the basis for discussion and formulating a viewpoint. Neither document was available at the time of going to print.

f. Community Boards' Executive Committee - where to from here?

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 9. Correspondence

November 2008 - March 2009  
Summary of Correspondence

*to be tabled*

# NZ Community Boards' Executive Committee

---

NC20-07  
18 March 2009

## 10. Other business

Members have the opportunity to raise any other matters of concern.

## 11. Next meeting

- a. The next Executive Committee meeting is scheduled for Wednesday 20 May 2009, to be held at *Local Government New Zealand*, Wellington.
- b. Agenda items - please consider any agenda items to be included in the next Executive Committee agenda.
- c. Zone representative reports - zone representative reports are due by Monday 11 May 2009.
- d. Speakers - please consider the following speakers who have been earmarked to be invited to the next meeting:

Gilbert Taurua (tbc), ALAC