



Contract Management

Part of the Procuring for Impact – LEARNING Program
Procurement Excellence for Community Outcomes

Programme overview

A one-day workshop that looks at the various methodologies, theories and techniques that assist in managing contracts in procurement

Course content

- › Importance of contract management
- › What goes wrong in contracts
- › Supplier relationship management
- › Contract management enablers
- › Framework and systems
- › Probity in contract management
- › Contract management plan
- › Contract administration and maintaining records
- › Variations and the effects
- › Managing performance
- › Contract reviews and KPI
- › Managing exit of a supplier

Learning outcomes

By the end of the workshop participants will be able to:

- › describe and understand the importance of the role of contract management;
- › explain the key contributors to managing a successful contract;
- › articulate the application of better practice contract management techniques and tools;
- › lead contract and supplier management activities.

Organisational benefits

This course is designed to provide a solid grounding that allows both the delegate and organization to benefit in the importance of strong relationship management and the skills to plan around contract variations, and manage potential risks.

Workshop fees

\$600 per person, excl. GST

Workshop timings

9am – 4:30pm