



Skills Matrix Workshop

Purpose

To guide elected members through a process of considering their strengths and development needs to help their councils achieve local government excellence.

Format

A half-day workshop delivered in-house to elected members.

Outcomes

By the end of the workshop elected members will be able to:

- > define the competencies required to be an effective elected member;
- > review a recommended elected member training and development plan;
- > self-assess to identify their own strengths and areas for development;
- > discuss ways to utilise their council strengths;
- > develop their own Personal Development Plan; and
- > define the next steps for elected member excellence.

This half-day workshop helps elected members to assess their performance, strengths, skills and consider their areas of development need. It guides elected members through a process to consider and plan both how to use their strengths and close their development gaps to ensure their council can achieve local government excellence.

During the workshop elected members will complete the following steps.

Elected Members Skills and Knowledge Check - Elected members will use an assessment tool to self-assess and reflect upon their skills and knowledge levels. Individuals will be aware of their own levels of skill and knowledge to enable their effective contribution to the council strategic goals.

Skills Matrix - Elected members are guided through the competency requirements via the Skills Matrix. The council can identify its group's strengths and development needs. Councils are aware of who has the skills and knowledge to effectively contribute to or represent the council strategic goals. The group will then define the steps and actions required to achieve Personalised Professional Governance.

Personalised Professional Governance Plan - Individuals identify solutions to close any skills or knowledge gaps. A future action plan is developed

Council Professional Governance Plan - Council groups identify ways to utilise strengths and create solutions to close any skills or knowledge gaps. A future action plan is developed.

Workshop fees

\$1,250, excl. GST. Disbursements charged as actual and reasonable.

Please note: all disbursements and outlays are charged to your council on a cost recovery basis.

Workshop timings

This is a half-day workshop.