



***Local Government New Zealand***

*te pūtahi matakōkiri*

**ANNUAL REPORT  
2004/2005**



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## President's Foreword

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I take great delight in presenting to you the 2004/05 Annual Report for *Local Government New Zealand*. The period under review included the 2004 triennial local government elections, which saw some major changes, with the election of thirty one new mayors and nine new regional chairs in a process unfortunately marred by a technical problem affecting the timelines of some election results.

The triennial election cycle creates a particular opportunity for *Local Government New Zealand* to demonstrate value to its membership, and we provided an induction for virtually all of the new Mayors. In addition we assisted an unexpectedly high proportion of the new councillors in a total of seventeen days of new elected members training, delivered over nine locations. Sales of our various training and best practice publications, most notably our *Elected Members Handbook*, have also experienced demand far in excess of our projections.

As a result of the elections our National Council also saw major changes, with seven out of fourteen members replaced. I was very pleased at the way in which the new National Council came together quickly to form a fully functioning and effective governing team.

Our ongoing mission, for our membership at large, has been in communicating the sector's expectations to Government and, in the lead up to the 2005 Parliamentary Elections, to all political parties as they develop their party policies on local government. We have maintained our well-structured consultations with our membership, both through the two-monthly zone meetings, and through an increasing number of sector meetings, to develop and channel the priorities and requests of our members up to National Council, and then on Government and its bureaucracy. My personal observation of zone meetings over the last year is of steady attendance, positive support from our 86 members and an engaged and constructive communication over issues. All of this reinforces my confidence in the ability of *Local Government New Zealand* to understand and represent the views of the different parts of our membership.

A major focus of our advocacy over the last year and a half has been the joint work, with Government, into funding pressures on local government and our parallel research into possible new funding tools and powers. I should acknowledge significant new Government funding for councils in the form of subsidies for sewage, drinking water, tourism infrastructure and rates relief for income-constrained ratepayers. All of these were the focus of *Local Government New Zealand* lobbying to Government. I also look forward to the completion of the dialogue with Government on further ways in which local government can meet the expanding range of devolved responsibilities and rising compliance costs.

Our dialogue with Government departments also continues to expand given the recent high levels of legislation and our tasks in developing and consulting on a representative sector response that addresses our members' concerns and protects their interests. This legislation has included the RMA, foreshore and seabed, aquaculture legislation, and the Building Act.

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In closing I must acknowledge the hard work and long hours of the *Local Government New Zealand* staff, the sage advice of the National Council and the ongoing support of mayors, chairs, councillors and the staff of our member councils.

Basil Morrison  
President



## Chief Executive's Introduction

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During the reporting period both local and national elections have made considerable demands on the resources of *Local Government New Zealand*. In the lead-up to the 2004 triennial elections we worked with a range of agencies to try and boost voter awareness and turn-out, and following the election we experienced unprecedented demand for our publications and training services for newly elected Mayors and Councillors. Also after the election we put together a sector submission into the Justice and Electoral Select Committee's investigation into the conduct of the elections and gained, through various streams of research, a detailed insight into voter motivation perceptions.

In 2005 we produced our regular manifesto of local government demands of the incoming government, entitled this year *Empowering Local Roles*, and used this to engage with all political parties, resulting in the incorporation of a number of our policy demands in the various party political policies. A major theme in the manifesto and a dominant strand in the 2004-05 work programme, has been our work on local government funding pressures and an examination of new funding tools to supplement rates.

We were heavily involved in consulting with the sector in developing a local government position on a range of complex legislation, most notably the Resource Management Act amendments, foreshore and seabed issues and the Government's aquaculture legislation. We have worked productively on a number of new or ongoing initiatives, including ongoing support for the Mayors' Taskforce for Jobs, communicating membership concerns arising from the Local Government Commission's recent Representation Reviews, our acquisition of a shareholding in Local Government On Line, completion of a review confirming *Local Government New Zealand's* existing zone and sector structure, support of the newly constituted Taskforce for the Reduction of Community Violence, successful advocacy to secure funding for communities in the Digital Strategy, and ongoing discussions about roading and road funding issues following the restructuring of the Government transport sector and the creation of Land Transport New Zealand.

In addition to a regular and well attended cycle of twenty four zone meetings during the period, the sectors are also meeting more regularly to identify issues of concern to the different categories of local councils. The Regional and Metro Chief Executives' groups supporting their respective sectors have had regular contact with government departments and interest groups and we have coordinated a large number of working parties to represent the sectors' interests in response to the heavy legislative program through 2004 and the first quarter of 2005. The Metro sector has grown by three councils in the 2004-05 period as our members seek to align themselves in their communities of interest.

2005 saw an amendment to our Constitution following a resolution at a Special General Meeting in March concerning the term of the President's office. The 2005 Annual General meeting will also see the triennial elections for the offices of President and Vice President.

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We experienced a number of changes on the personnel front, with the departure of two long-standing senior managers and an exhaustive search for their replacements. A total of eight vacancies, all in existing positions, were filled during the 2004-05 year.

Concerning our finances I have focused on diversifying *Local Government New Zealand's* revenue streams, to supplement the core funding contribution from member subscriptions and to work towards the achievement of the levels of reserve required by the National Council. I am happy to report that we now have built our reserves to required levels and at the same time secured, for the short term, sufficient non-revenue funding to postpone the need to raise the membership subscription for *Local Government New Zealand*. Finally, through the creation of a fund for Retained Conference Earnings, I am investigating ways of reducing the cost of future *Local Government New Zealand* Conferences.

Eugene Bowen  
Chief Executive



## Achievements by Work Area

### 1 Local Democracy and Legislative Framework

The triennial elections provided opportunities to promote and support local democracy activities.

#### Outputs

- A programme to promote the 2004 local government elections was undertaken (details are outlined under the communications portfolio).
- *Local Government New Zealand* undertook, with the support of Department of Internal Affairs and local authorities, a survey of voters and non voters in the 2004 local elections. The report was published in early 2005.
- An exit survey of retiring elected members was undertaken for the first time in New Zealand's history. That data is being analysed by Department of Internal Affairs and will be published during the 2005/06 year.
- Representation was maintained in the Society of Local Government Managers Electoral Working Party.
- Advised the Government on proposed changes to the Electoral Act suspending councils' ability to regulate election hoardings two months prior to general elections.
- *Local Government New Zealand* promoted the inclusion of civics education and democracy course in its submission to the Justice and Electoral Committee's investigation into the running of the 2004 local elections.

### 2

### Local Government Funding and Performance

The examination of local government funding issues was a key activity during the year and work centred on the joint officials' funding project.

#### Outputs

- Participated in the joint officials' funding project and commissioned a range of research into funding issues, including a survey of the funding raised by councils through the use of development contributions and an analysis of possible funding solutions. Workshops to identify funding pressures were also held.
- Worked with officials from Department of Internal Affairs on their proposed Local Government Information Project and officials from the sector and Office of the Auditor General as part of the Society of Local Government Managers Financial Management Working Party.

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## 3

### Local Government KnowHow

*Local Government New Zealand* continued to promote best practice through KnowHow publications and seminars.

#### Outputs

- Commissioned the writing of the first six case studies for the elected member professional development programme.
- Developed and published a new “*Elected Member Handbook*” revised to take into account changes to local government legislation and regulations, nearly 2000 sold.
- Published a research paper summarising innovative approaches to community engagement through the “community outcomes process” entitled “*Engaging Communities*”.
- Commissioned and published a major research paper on the how the community outcomes process might be used to identify enhance community outcomes. Entitled “*Realising the Potential of the Community Outcomes Process*” it was prepared by McKinlay Douglas Ltd.
- Participated in the FRST funded research project “Local Futures”, which is examining council strategic planning and decision making and is lead by Victoria University.
- Jointly published with the Department of Prime Minister and Cabinet the results of a comprehensive survey into local government relationships with Maori organisations.
- Organised workshop for new mayors elected in 2004 to brief them on the role of a mayor and issues facing the sector, as well as 8 regional workshops for new elected members. More than 300 elected members attended.

## 4

### Sustainable Development

Local government continued to be a key player in the implementation of the Government’s Sustainable Development for New Zealand Programme of Action (SDPoA). *Local Government New Zealand* played an active role in groups established by central government for the issues identified under the SDPoA, particularly water, energy, sustainable cities and linked indicators. *Local Government New Zealand* also played a role in improving understanding of sustainable development issues within the local government sector.

#### Outputs

- Provided support for and coordination of the local government sustainable development project team.
- Contributed to the work on sustainable cities initiatives and urban design, and shared the learnings from the Auckland situation with other cities in New Zealand.
- Actively participated in projects to support the implementation of a sustainable development approach by government departments, and in the Linked Indicators Project.
- Participated in the Government 3 Programme, promoting sustainable practice in Government with a view to extending the Programme to local authorities.

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- Prepared submissions on behalf of the local government sector on the Sustainable Energy and Freshwater for a Sustainable Future discussion documents, and on the Urban Design Protocol for New Zealand.
  - Established a database of officers interested in sustainable development for direct targeted communications.
  - Prepared submissions on behalf of the local government sector on the Residential Tenancies Act and the Unit Title Act, as these have a bearing on sustainable cities and community wellbeing.

## 5 Environment Well-being

*Local Government New Zealand* has a role in working with Government agencies to achieve legislation, policies and programmes that recognise and optimise the role that the local government sector can play in contributing to environmental outcomes and meeting community aspirations for environmental well-being. Similarly local government has a role in continually improving its processes and in achieving best practice. Specific policy areas worked on during the year included climate change mitigation and adaptation, waste management, packaging, energy efficiency, resource management, biodiversity, biosecurity, urban design, historic heritage and litter control.

### Outputs

- Worked with the Climate Change Office of the Ministry for the Environment on a range of initiatives and communications with the local government sector relating to mitigation of greenhouse gas emissions and adaptation to climate change.
- Worked with the Energy Efficiency Conservation Authority on the EnergyWise councils programme.
- Worked with the Ministry for the Environment to implement the Packaging Accord 2004, including developing a local government sector action plan under the Accord and working on specific waste issues (e.g. disposal of used tyres, glass recycling issues).
- Participated in the ongoing work on the National Policy Statement on Biodiversity on private land and continued to manage the Action BioCommunity project to enhance local government capacity to carry out biodiversity activities.
- Participated in ongoing work to draft the urban affairs statement of strategic priority.
- Worked with Ministry of Agriculture and Forestry and Biosecurity New Zealand on biosecurity matters and implementing the biosecurity strategy.
- Worked with Government officials on reviewing the Resource Management Act and contributed to sharing local government best practice (Quality Planning Website).
- Provided support for heritage planners in local authorities by establishing a database of heritage planners and through making information available on the website.
- Participated in Metro Planners Group, sharing information and collaboration forum to resolve issues.
- Participated in the Keep New Zealand Beautiful Board and distributed information to the sector about Keep New Zealand Beautiful Week.
- Contributed to the development of work on the Marine Reserves Policy.

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- Made substantial input to HSNO Act reforms and assisted in resolving implementation issues.
  - Contributed to the work on the foreshore and seabed and aquaculture reforms.
  - Supported Metro Sector advocacy around seven priority issues.

## 6 Economic Well-being

Many councils value local economic growth, and there is a growing recognition that the forecasts of tourism growth will contribute to this, but also place a considerable burden on local communities. Effort in this area has thus been heavily focused on tourism this year.

### Outputs

- Arranged and delivered 10 workshops on tourism planning and the tourism toolkit.
- Contributed to the development of the Tourism Demand Subsidy scheme, and the consultation and rollout to the sector.
- Worked with the Ministry of Tourism on the tourism infrastructure project and tourism forecasting model.
- Provided policy, administrative support and funding to the Mayors' Taskforce for Jobs, and provision of grant.
- Took responsibility for oversight of the Employment Catalyst Fund.
- Continued promotion of the Local Government Filming Protocol (27 councils now film friendly).
- Development and promotion of economic development best practice guides – “Open for Business”, Tourism and the RMA, and Tourism Governance.

## 7 Cultural Well-being

Councils contribute to the cultural well-being of the communities. This portfolio supports councils in their role and provides a local government perspective to central policy initiatives concerning arts, culture and heritage.

### Outputs

- Worked with national agencies with an interest in cultural well-being to increase awareness of this issue amongst councils.
- Organised a successful national seminar with LIANZA on the subject of getting value from your libraries. The seminar was attended by more than 60 participants.
- Jointly organised a range of regional workshops with the Ministry of Culture and Heritage, Creative NZ, Te Papa and the Historic Places Trust to raise awareness of cultural organisations to the Local Government Act 2002 and the community outcomes process.

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## 8

### Social Well-being

Councils contribute to the social well-being of the communities. This portfolio supports councils in their role and provides a local government perspective to central policy initiatives concerning social issues such as health, safety, youth development, gambling and housing.

#### Outputs

- Organised a major conference on community safety with the support of Auckland City Council and the Crime Prevention Unit of the Ministry of Justice.
- Agreed to participate in and support the National Taskforce for the Reduction of Community Violence. Sir Barry Curtis, Mayor of Manukau, chairs the Taskforce on the sector's behalf and Local Government New Zealand provides administrative support.
- Continued to work with the Problem Gambling Foundation and representatives of the voluntary sector.
- Contributed to research into developing good sources of data so that councils can evaluate and assess their gaming policies.
- Secured agreement to establish a central/local government taskforce to work on graffiti issues and to design a project around a national anti-graffiti strategy.
- Delivered a workshop at the Safer Communities Conference on the Prostitution Reform Act and on Zero Tolerance to Graffiti.
- Worked with other agencies to develop a liquor planning toolkit strategy and worked on liquor licensing fees to enable councils to recover their costs and on issues relating to the use of infringement offences.
- Secured agreement for preparation of guidelines on the management of properties contaminated from "P" Labs, a project now being led by the Ministry of Health, with *Local Government New Zealand* assistance.
- Prepared a submission on the Falls Prevention Strategy.

## 9

### Regulation

The regulation portfolio has been extremely active during the year with a number of very significant local government sector discussion documents out for comment and legislative reviews underway. *Local Government New Zealand's* role has put together a coordinated local government view on the discussion papers and legislative reviews. The purpose is to ensure any new regulatory responsibilities are implemented in a practical, efficient and effective way, with minimal compliance costs.

#### Outputs

- Prepared a range of submissions, on discussion papers or amendments to legislation including: the Resource Management and Electricity Legislation Amendment Bill, the Domestic Food Review, Emerging Issues in Public Health, Vehicle Emissions Screening Programme, Drowning Prevention Strategy, Falls Prevention Strategy, Overseas Investment Bill, Overseas Investment (Queen's Chain Extension) Bill, Residential

- 
- Tenancies Bill, Building Bill, Aquaculture Reform, Foreshore and Seabed Act, Hazardous Substances and New Organisms (approvals and enforcement) Bill, Unit Titles Act.
- Worked with the Ministry for the Environment on a programme to build the capacity of local government to implement the Resource Management Act, including the accreditation programme for hearing commissioners and councillors.
  - Coordinated the local government sector input into the work on the amendments to the Resource Management Act.
  - Provided input into the new Building Bill and worked with the Department of Building and Housing on implementing the Act.
  - Provided input into addressing the problems with building weather tightness.
  - Participated in a Public Health Amendment Bill reference group, the Public Health Workforce working group, and the Health Impact Assessment reference group, and submitted on various papers and discussion documents.
  - Worked with the Department of Internal Affairs on implementing the Dog Control Act and preparation for a dogs database.
  - Worked with the New Zealand Food Safety Authority on the Domestic Food Review, attended reference group meetings, and co-coordinated local government input into the Review.
  - Worked with the Ministry for the Environment on Aquaculture Reform.
  - Worked with multiple agencies on hazardous substances issues, participated in reference group and submitted on the Hazardous Substances and New Organisms (approvals and enforcement) Bill.
  - Provided input into the foreshore and seabed policy work and submitted on the Foreshore and Seabed Bill.
  - Worked with the Department of Internal Affairs, the Society of Local Government Managers and other agencies on developing a regulatory framework to be applied by central government agencies when developing policy or regulation relevant to the local government sector. Contributed to a central/local government workshop on the framework.
  - Worked on a range of public access issues including the Walking Access Review and legal roads issues, and submitted on the Overseas Investment Bill and the Overseas Investment (Queens Chain Extension) Bill.
  - Contributed to the work on a range of National Policy Statements and National Environmental Standards, including the National Policy Statements on Biodiversity on Private Land, on Electricity Transmission and on Electricity Generation, and implementation issues relating to the National Environmental Standard on Air Quality.
  - Facilitated collaboration on consent processing between the local authorities affected by the Transpower 400kva transmission grid upgrade proposal from Taupo to Otahuhu.
  - Prepared a submission on the vehicle emissions screening discussion document and contributed to the further policy work on the matter being undertaken by the Ministry of Transport.
  - Undertook work on the issues relating to contaminated sites being included on Land Information Memorandums.
  - Undertook work on water safety issues, including preparing a submission on the Drowning Prevention Strategy, attending Water Safety New Zealand reference group meetings, and advocating for legislative changes and clarity on the fencing of swimming pools.

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- Surveyed local government, convened design workshop and participated in officials group on sub-standard housing.

## 10 Transport

The Government's Transport Sector Review has resulted in a shift of strategic policy from the Ministry of Transport and structural change with transport agencies. At the same time significant increases in government funding raises "local share" issues and the need for integrated transport planning.

### Outputs

- Advocated to the Ministry of Transport better roading pricing mechanisms and a review of Financial Assistance Rates.
- Advocated to Land Transport New Zealand on its Allocation Process, additional assistance for professional services, and clarity on allocation of 'R' funds.
- Coordinated project teams in the preparation of submissions on the Transport Legislation Bill, and the Coroners Bill.
- Support for the restructuring of the Road Controlling Authority's Forum, and promoting a review of the Traffic Institute of New Zealand.
- Commissioned studies on crown account diversion of excise tax, funding of local roads (with the Road Transport Forum) and on the affordability of transport networks.
- Advocated to the Ministry of Transport and Ministers the adoption of a single uniform charge for increased costs of passenger clearance services at airports.
- Provided sector liaison on wide ranging policy issues (cycling strategy, 2010 Safety Strategy, passenger transport, LTMA 2003 implementation) with Transfund New Zealand, Land Transport Safety Authority, (then Land Transport New Zealand), Transit New Zealand, and the Ministry of Transport.

## 11 Utilities

Local government road controlling authorities are working on collaboration in the roading corridor and promoting complementary legislative change.

### Outputs

- Supported and participated in the work of the NZ Utilities Advisory Group (NZUAG).
- Completed publication of guidelines on Valuing Utilities for District Valuation Rolls.
- Arranged and participated in six road show workshops promoting the uptake of NZUAG products.
- Facilitated a review of New Zealand Utilities Advisory Group and developed a business plan for its future.

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- Submissions prepared and submitted on the Geospatial Strategy to Land Information New Zealand, and on the Resource Management and Electricity Legislation Bill to Select Committee.
  - Worked with the Ministry of Transport and the Ministry of Economic Development and changes to utility legislation.

## 12 Water and Wastewater

The financial support for wastewater is progressing although there is a growing concern that the maximum subsidy of 50% will inhibit applications from needy communities. The prospect of mandatory drinking water standards is of considerable concern – particularly as there is no robust causal link between drinking water quality and incidence of illnesses. Financial support is needed for many councils.

### Outputs

- Participation and advocacy on the Ministry of Health Sanitary and Water Technical Advisory Committee on the Sanitary Works Subsidy Scheme.
- Advocacy for the sector on the drinking water provisions in the Public Health Bill.
- Arranged a Drinking Water Forum on financial assistance, drinking water standards, and proposed legislation.
- Advocated for, and successfully obtained, a drinking water subsidy scheme for building capability and assistance for capital works.
- Initiated the concept and enlisted support for promoting an Environmental Works Subsidy Scheme.
- Supported the implementation of the water and sanitary services assessment requirements in the Local Government Act 2002.
- Supported and promoted advanced asset management including the development of the Optimised Decision Making Guideline.

## 13 e-Local Government

Central government has commenced planning and budgetary provision for an approach to Information and Communications Technology for all New Zealanders (The Digital Strategy). *Local Government New Zealand* has played a major role in its development and significant funding is available for the sector and communities.

### Outputs

- Continued to coordinate and facilitate the e-local government strategy through the project team.
- Contributed to the development of the Digital Strategy and prepared a sector submission.
- Advocated for greater emphasis in the community component of the Strategy and for political and policy leadership, in this area.

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- Prepared a submission on the Geospatial Strategy to Land Information New Zealand.
  - Continued the provision of information on council services on the all of government portal.
  - Promotion of support for libraries and Citizens' Advice Bureau as providers of government information.

## 14 Standards and Codes of Practice

This year saw the first year of the funding and implementation of a work programme by Standards New Zealand specifically tailored to the needs of the sector. All but six councils contributed financially to this work.

### Outputs

- Implemented the 2004/05 Standards New Zealand work programme.
- Contribution to concrete structures standard.
- Scoped model specifications and standards for maintenance of parks and recreation facilities.
- Reviewed the model Trade Waste Bylaw.
- Reviewed the Standard for outdoor recreation symbols.
- Amended the national plumbing and drainage code.
- Commenced revision of the Standard for Onsite Domestic Waste Water Management.
- Provided ongoing electronic assessment to NZS 9201 ie all Model Bylaws.
- Reviewed the three year work programme, and through the project team prepared and finalised a 2005/06 work programme, after inviting submissions from the sector.
- Supported and nominated sector representatives on Standards New Zealand committees.

## 15 Emergency Management and Emergency Services

Emergency management and response became an important issue during the year, particularly flood management due to the severe flood events experienced in several parts of the country. This led to un-programmed policy work in the area of flood management.

### Outputs

- Monitored the work on implementing the Civil Defence Emergency Management Act and contributed as required.
- Worked with the Department of Internal Affairs on the Fire Service Review, including drafting discussion document, establishing local government project team, and submitting on proposals arising from the Review.
- Participated in meetings of the local government taskforce developing a protocol for flood risk management and monitored the work of the inter-departmental flood review group.
- Worked on issues relating to the funding of helicopter rescue services.

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## 16 Ready Response

From time to time legal challenges arise which may be of critical national and generic importance to the sector and require *Local Government New Zealand* to become involved in, extend support to, or act on behalf of a council or councils.

This budget area is reserved to handle a quick response to these requests.

### Outputs

- A contribution of \$10,000 for the Far North District Council Appeal to the eventual outcome of the rating of Marine Farms Initiative.
- A contribution of \$20,000 to Manukau City Council to defend the claim that the Council has a positive duty to take steps to prevent erosion on esplanade reserves that may affect private property.

## 17 Internal Governance

This portfolio covers the effective governance and management of *Local Government New Zealand*.

### Outputs

- Organised meetings and operations of the National Council.
- Held Annual General Meeting and Special General Meeting.
- Held National Council elections.
- Continued support to zone and sector meetings.
- Provided support for the Community Boards Executive Committee.

## 18 Communications

To achieve its strategic goals and advance specific policy objectives successfully, *Local Government New Zealand* needs to communicate well to all member authorities and influence stakeholder opinion effectively on behalf of the sector.

*Local Government New Zealand's* role is to create a credible voice for local government with stakeholders, interest groups, members and, when appropriate, the general public.

The main focus of communications during the 2004/2005 year was communication and promotion of the local elections. Activities centred on encouraging people to stand as elected members, encouraging voting, communicating about the operations of the elections and about the implications of the elections results.

The other main area of work was advocating on behalf of the sector on the wide range of policy and legislation activities undertaken by *Local Government New Zealand*.

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## Outputs

- Implemented a communications plan to encourage people to stand for council and to encourage voter turnout. As part of this plan, *Local Government New Zealand* ran an information helpdesk with SOLGM and the Ministry of Health, provided an information toolkit for councils and produced a booklet to encourage candidates to stand for council (*Make a Stand*).
- Chaired a cross-agency co-ordination group on the elections, whose aim was to share messages and election channels and co-ordinate activities. *Local Government New Zealand* initiated the Vote 2005 elections brand which was used by all the agencies involved in the elections and a large number of councils.
- Undertook media liaison for *Local Government New Zealand* and the local government sector, which included an unprecedented number of media enquiries in the period leading up to and directly after the elections.
- Carried out communications activities to support major policy and legislative activities.
- Produced 14 newsletters (4 LGNewz plus 10 ENewz) plus special publications for one-off activities or events.
- Provided support for the production of the Elected Members Handbook and the Elected Members' Training courses.
- Continued to enhance the *Local Government New Zealand* website to ensure that it is an effective communication tool.
- Maintained and updated contact information for the organisation.
- Maintained effective operation of the records, library and archives information, including the implementation of a new library database.

## 19 International

To the extent that resources allow, *Local Government New Zealand* liaises internationally to contribute to global local government and to gain from others' experiences.

### Outputs

- Worked with the Suva office of the Commonwealth Local Government Forum (CLGF) in its efforts to rebuild the capacity of Honiara City Council in the Solomons. A local government representative, the Chief Executive of Kapiti Coast District Council joined the CLGF delegation which undertook an assessment of the council and successfully applied for NZAID support to establish ongoing mentoring support.

## 20 Conference

Production of the conference is a major *Local Government New Zealand* project, and is run on a self-funding basis. The conference aims to promote national strategic interests and enable networking and information sharing, both within the sector and with external stakeholders.

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A successful conference was held in Auckland and planning began for the 2005 Conference in Christchurch.

### **Outputs**

- Held a successful 2004 Conference in Auckland 25-28 July, with 614 delegates in attendance.
- Planning started during the year for the 2005 Conference, to be held in Christchurch 24-27 July at the Christchurch Convention Centre.



## Other

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### 21 Governance of the LGITO

*Local Government New Zealand* has governance ownership of, and responsibility for, the Business Unit it has set up called the Local Government Industry Training Organisation (LGITO). It needs to undertake this role effectively and efficiently as part of its stated goal of enhancing sector performance. The Unit's actual operation is fully self-funding.

#### Outputs

- Provided advice to National Council on the full range of LGITO governance matters.
- Coordinate appointments to the LGITO Board.
- Commentaries for National Council on the six-monthly reports from the LGITO Board.

### 22 Contract Services – Civic Assurance, SOLGM, LGITO and EDANZ

*Local Government New Zealand* provides telephone and computer services to Civic Assurance.

#### Outputs

- Provided output services in keeping with service agreements.



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## Office Holders (as at 31 March 2005)

### President

Basil Morrison Councillor, Environment Waikato

### Vice President

Margaret Shields Councillor, Greater Wellington Regional Council

### Zone Representation

#### ZONE 1

Dianne Hale Deputy Mayor, North Shore City Council

Yvonne Sharp Mayor, Far North District Council

#### ZONE 2

Graeme Weld Mayor, Western Bay of Plenty District Council

#### ZONE 3

Mary Bourke Mayor, South Taranaki District Council

#### ZONE 4

Jenny Brash Mayor, Porirua City Council

#### ZONE 5

Michael McEvedy Mayor, Selwyn District Council

#### ZONE 6

Frana Cardno Mayor, Southland District Council

### Sector Group Representation

#### METROPOLITAN

Bob Harvey Mayor, Waitakere City Council

Dr Bruce Hucker Deputy Mayor, Auckland City Council

Kerry Prendergast Mayor, Wellington City Council

#### PROVINCIAL

Lawrence Yule Mayor, Hastings District Council

#### RURAL

John Forbes Mayor, Opotiki District Council

#### REGIONAL

David Walter Chair, Taranaki Regional Council

Hon Margaret Shields Councillor, Greater Wellington Regional Council



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## **Local Government New Zealand Staff** (as at 31 March 2005)

Eugene Bowen	Chief Executive
Kylie Williamson	PA to Chief Executive, Internal Governance Coordinator
Kirsty Anderson	Manager, Communications
Tim Davin	Manager, Development and Infrastructure
Susan Edwards	Manager, Environment and Regulation
Mike Reid	Manager, Governance
Meredith Barker	Senior Communications Advisor
Colin Drew	Policy Analyst, Economic Development
Jane Johnston	Senior Policy Analyst, Environment and Regulation
Victoria Owen	Senior Policy Analyst, Governance
Jan Rivers	Local e-Govt Strategy Coordinator
Natasha Bava	Receptionist
Leeanne Brewerton	Human Resources Manager
Gilly Fiford	Office Manager/Events Coordinator
Kylie Hawley	PA, Governance/Development and Infrastructure
Sam Hou	Library Assistant
June Lewis	Records, Library and Information Officer
Claire Miller	PA, Environment and Regulation
Teresa Mollo	Communications Assistant



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